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EXECUTIVE HEADTEACHER Mr K Ford HEAD OF SCHOOL Mr G Pendlebury 17<sup>th</sup> October 2023

Dear Parent/Carer

Great Marlow School 6th Form Open Evening Tuesday 7th November 2023: 5.00pm-7.00pm Year 11 Parents/ Carers and Children Only

We are delighted to be running our 6th Form Open Evening at Great Marlow School. Please be aware of the following strategies to ensure that the evening runs smoothly and so that students can benefit fully from their experience:

- We ask that Year 11 parents/ carers and their children only attend the Open Evening this year.
- To attend the Open Evening, parents/ carers must book a session via the school website or using the M.S Form link below
- The Open Evening has been divided into two separate time blocks: Slot One 5.00pm -6.00pm and Slot Two 6.00pm 7.00pm.
- The number of visitors for the Open Evening will be capped.

All Open Evening sessions will begin with the Head of Sixth Form's presentation in the main hall; afterwards all visitors will have the opportunity to tour the school, speak to subject leaders, senior leaders, teachers, and current KS5 students.

To book a place at the Open Evening you will need to register <u>here</u>, or access the link from the front page of Great Marlow School's website.

The link to the booking process has gone live as of last week; it will remain open until 7pm on Monday 6<sup>th</sup> November.

Please note, on GMS's Open Evening it will not be possible for visitors to park on the school site, which includes the Redgrave Centre. An exception is made for visitors with a valid disabled parking badge. Finally, on parking, please do not leave your vehicles blocking residential driveways or in the car parks of local business without using their facilities appropriately.

If you have any questions regarding the Open Evening, please email <u>info@gms.bucks.sch.uk</u>

Yours faithfully

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Mr Owen Hollyman Head of 6<sup>th</sup> Form/Assistant Headteacher