



HEADTEACHER: Mr K Ford

8<sup>th</sup> March 2023

Dear Parent/ Carer

## **Year 9 Virtual Parent/ Carer Evening: Thursday 23<sup>rd</sup> March 2023**

We look forward to welcoming you to our Year 9 Virtual Parent/ Carer Evening on Thursday 23<sup>rd</sup> March between 4:30pm and 7.30pm. This is an important evening and provides you with an opportunity to meet, remotely, with your child's subject teachers and discuss their progress so far in Year 9 and to advise on option choices moving forward

Appointments can be made from Monday 13<sup>th</sup> March 2023 at 8pm and will close Monday 20<sup>th</sup> March 2023 at 3pm.

Please login with the following information to make an appointment:

- Parent Surname
- Student's First Name
- Student's Surname
- Student's Date of Birth

Should you wish to make any changes after this date, please contact the school office.

Please could you make sure that you have a connection to the internet and a microphone on the laptop/computer that you will be using. All meetings are done through a web browser so there is no app to download or install. The virtual system is very simple and will connect you to your meeting automatically on the 23<sup>rd</sup> of March. Please visit: <https://greatmarlow.parentseveningsystem.co.uk/> to join your meetings.

Please note that the system only allows a 5-minute appointment. Due to the automatic online system, if you miss an appointment on the evening, we cannot reschedule it.

I hope that this evening runs smoothly and is a positive experience for all.

Yours faithfully

**Miss F Tuddenham**  
**Director of Learning Year 9 & KS3**