



Great Marlow School

HEADTEACHER: Mr K Ford

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Friday 2nd September 2022

Dear Parents/ Carers

I hope that you and your families have had very enjoyable summer break and your child is looking forward to starting at Great Marlow School (GMS) on Monday 5th September.

Just a reminder that school starts at 8.35am and therefore students must be on-site prior to 8.35am. All Year 7 students are to gather on arrival at school in the 'Quad' area at the front of the main school reception. If there are any attendance issues on Monday or subsequent days, please inform the school via email on attendance@gms.bucks.sch.uk

During the day, on Monday, students will all be registered for the cashless catering system in the school canteen, but this process will not be complete in time for the first break session at 11.00am when this year group have access to the canteen to purchase food. Therefore, on Monday, lunch will be provided free of charge to Year 7 students, this will be either beef lasagne or vegetable lasagne and a cookie. All students should bring a reusable bottle and we have water fountains throughout the school from which they can access a drink. They will not be able to purchase drinks on Monday.

If your child would prefer, they can bring a packed lunch to school, there is no requirement to have food from the canteen on Monday or any other time. Unfortunately, Innovate our catering company will not be able to accommodate any dietary requirements on Monday, but will be able to do so from Tuesday onwards.

As previously communicated, our school payment system operates via WisePay and is used to take all payments for all school activities, including goods and services. The school is entirely cashless.

Once your child is registered on our school system on Monday, an activation email will be sent to the primary email contact to enable you to register and transfer money on to your child's canteen account. It is possible that some parents/ carers may not receive this email, or some will have difficulty registering, if this is the case do not worry, we will provide children with an overdraft facility in the canteen which gives time for any issues to be resolved. Children just need to speak to one of the numerous members of staff who will be on duty in the canteen. Queries regarding registering on WisePay should be sent via email to finance@gms.bucks.sch.uk

Equipment Packs

For those of you that ordered an equipment pack prior to the summer break, once you have registered to use WisePay this can now be paid for. The equipment packs will be distributed during the form period on Monday morning. We do have some extra stock of equipment packs, so for anyone who has not purchased an equipment pack and wishes to do so there will be an option to order on WisePay and we will collate those orders during the week.

Lockers

For those of you that would like your child to have access to a locker this is also shown as an option on WisePay. A one-off donation of £30 will cover their time at GMS and is non-refundable. The allocation of lockers will start from week commencing 12th Sept and be communicated to students via Form Tutors. Once allocated a locker students will need to provide a padlock. At the end of each year, we ask students to vacate their locker so that we can undertake routine maintenance. The following September they will be allocated a replacement locker at no further charge.

Best wishes

Kevin Ford
Headteacher