



Great Marlow School

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HEADTEACHER: Mr K Ford

5th November 2020

Dear Parents/Carers

Re: 6th Form Virtual Open Evening – Thursday 12th November 2020 – 5.00pm – 7.00pm

The school will hold its annual 6th Form Open Evening on Thursday 12th November 2020. This year, the event will be virtual, but will still enable students and parents to gather information about A level and BTEC courses at Great Marlow School and speak to subject teachers about aspects of the KS5 curriculum.

The new 6th Form Prospectus will be available to view on the school website from Thursday 5th November, a week prior to the event. It is essential that all students and parents read the appropriate sections and gather all of the information that they can about subjects that students are interested in studying at GMS.

In addition, I will be delivering a presentation about the 6th Form to Year 11 students via their form tutors on Wednesday 11th November. This informative presentation will be available to parents and carers on the school website in the evening and should address many of the questions you might have about student life in the 6th Form.

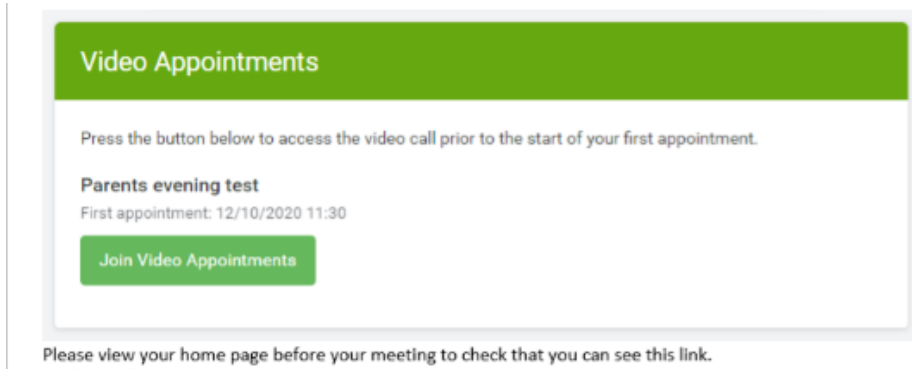
You will be able to make up to 5 appointments with subject leaders and A level/BTEC teachers to ask any subject-related questions via the parents' evening application. The appointment system will be open from Friday 6th November at 6.30pm and will close Tuesday 10th November at 6.30pm. This is the same system that you will have previously used for all parents' evenings. Should you wish to ask any questions about 6th Form life, I will be available for some appointment slots alongside subject leaders.

Please note that appointments are only available to ask subject teachers specific questions about A level and BTEC courses at GMS that you have not been able to discover by reading the 6th Form Prospectus on the school website.

Please do take the time to familiarise yourself with this system prior to Thursday evening.

- Please make sure there is good connection to the internet and a microphone on the laptop/computer being used. Alternatively, perhaps an easier way, is to connect using a mobile phone. Feedback from other schools is that accessing the system on a mobile device (phone, tablet, laptop) is better than on a desktop.
- All meetings are done through a web browser so there is no app to download or install. The website you join the meetings will be the same link used to book the meetings (see below).
- Most teachers will be conducting the meetings from school. Some teachers may choose to communicate using the audio function only. It is important that all taking part are conscious of the environment the meeting is being held in.

Please visit: <https://greatmarlow.parentseveningsystem.co.uk> to book your appointments: **on the evening of your meeting use the same link to join the meeting.** Once logged in, you should see a screen like the one below.



You may join your appointments 60 minutes prior to your first appointment, where you will see a screen with a countdown clock.

Please be aware that the meetings are time sensitive and will cut off abruptly once the allotted time is reached; this is a function of the software and cannot be controlled by participants.

The following information needs to match what the school system has, for successful logins:

- Parent Surname
- Student's First Name
- Student's Surname
- Student's Date of Birth

I hope you can appreciate that, whilst we do everything to ensure systems work well, there may be technical glitches.

Following the event, we welcome completed 6th Form Applications via email at the following address: Y12Applications@gms.bucks.sch.uk. Application forms can be found on the school website under the 6th Form tab in 'Admissions to the 6th Form'. All applications must be submitted electronically by December 4th 2020.

Should you have any questions, please do not hesitate to contact the school.

Yours faithfully

Mr O Hollyman
Head of 6th Form/Assistant Headteacher