Your guide to the school day, uniform, equipment, and extra-curricular activities
GREAT MARLOW SCHOOL’S CODE OF CONDUCT

RESPECT yourself
Attend school regularly; be punctual to lessons and registration. Take care of your appearance: wear a tidy and correct uniform.

RESPECT your staff
Ensure that all work is completed on time and to the best of your ability. Adopt a positive attitude at all times.

RESPECT your peers
Show courtesy and consideration for the beliefs, views and property of others. Use appropriate language at all times.

RESPECT your learning
Be prepared, bring the correct equipment for your learning. Be considerate of your behaviour and how this impacts on others.

RESPECT your environment
Take care of your surroundings: do not drop litter. The school is a healthy, safe environment: drugs, cigarettes, alcohol and chewing gum is not tolerated.

GREAT MARLOW SCHOOL is a warm, friendly, vibrant school that prides itself on offering a rich, challenging educational experience resulting in academic achievement and excellent relationships. It gives me great pleasure to introduce the school, confident that we will have a happy and successful partnership.

The next seven academic years will fly by, believe me, but on the journey, GMS is absolutely committed to making this period as special and purposeful as possible, maximising the well-being and life chances of all. We firmly believe in the power of education to shape young peoples’ lives; our aim is to provide a rich, challenging educational experience that will secure a foundation to meet all aspirations. This is exemplified in our mission: ‘GMS, a school where opportunities are created, potential is realised and excellence is achieved.’
The curriculum we offer is ambitious, varied and stimulating because we are committed to developing the whole person. This is achieved by offering opportunities to participate in a wide range of interests that promote curiosity of mind, independence of spirit and a love of learning.”

Mr Kevin Ford
Headteacher
**What will I do on my first day?**

“This is an exciting time for you to make new friends, learn new subjects, be a part of a new experience and to challenge yourself to try something different!”

**Who will help me?**

**The Form Tutor and the Director of Learning**

“You will meet with your form tutor every morning for registration. Form tutors will remain with their form from Year 7 to Year 11 (where possible), which enables the tutors to know their students. Form tutors may phone home from time to time if they have any concerns, or if another teacher has asked them to do so.”

The Director of Learning is a member of staff who is appointed to oversee the whole year group. There is a close relationship between the Director of Learning and the form tutor. You should approach the form tutor or Director of Learning if there are any concerns or issues about school.

**Subject Teachers**

“You subject teachers will help you if you have any problems with classwork or homework. Teachers appreciate being made aware of difficulties immediately. It is a good idea for you to check, each night, that you understood the homework set, that way any issues arising can be discussed the following day.”

**Student Support**

“If you are feeling anxious or worried about something, you can speak to one of our student support officer, who can help resolve any issues that might be bothering you.”

**The School Office and the School Nurse**

“If you arrive late or have permission to leave school for an appointment you must report to the main reception to sign in or sign out. Please provide a note that must be seen and signed by your form tutor.”

If your child has forgotten something you can leave it at the school office and the staff will try to contact your child to let them know. If your child feels ill or has an accident, they should tell their teacher before going to the school nurse. She will assess their condition and either deal with them herself, or contact you should they need to be sent home. If your child needs urgent hospital treatment you will be contacted immediately.

**A PE Kit is not required on the first day.**

- a bottle of water
- a dictionary/thesaurus
- a reading book
- school uniform (all named clearly)
- a packed lunch or money for lunch

**THE STUDENT PLANNER**

Students will be issued with their planners at the start of the school year. This is a vital way for the school to communicate with parents/carers and for students to record their homework set, that way any issues or concerns can be brought to the attention of the subject teachers. They will then be able to see at a glance what homework they have to do that night, that you understood the homework set, that way any issues arising can be discussed the following day.”

The planner will help your child to be more organised. The Form Tutor and the Head of Staff will try to contact your child to let them know.

**Finding your way around can be a bit confusing at first, but the prefects will help you in the first few days. You will soon know your way.”**

**How will I find my way around school?**

**THE SCHOOL DAY TIMETABLE**

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:25 - 8:35</td>
<td>Staff Briefing</td>
<td>(10 Mins)</td>
</tr>
<tr>
<td>8:35 - 9:00</td>
<td>Registration/Assembly</td>
<td>(25 Mins)</td>
</tr>
<tr>
<td>9:00 - 10:00</td>
<td>Period 1</td>
<td>(60 Mins)</td>
</tr>
<tr>
<td>10:00 - 11:00</td>
<td>Period 2</td>
<td>(60 Mins)</td>
</tr>
<tr>
<td>11:00 - 11:20</td>
<td>Break</td>
<td>(20 Mins)</td>
</tr>
<tr>
<td>11:20 - 12:20</td>
<td>Period 3</td>
<td>(60 Mins)</td>
</tr>
<tr>
<td>12:20 - 13:20</td>
<td>Period 4</td>
<td>(60 Mins)</td>
</tr>
<tr>
<td>13:20 - 14:00</td>
<td>Lunch</td>
<td>(40 Mins)</td>
</tr>
<tr>
<td>14:00 - 15:00</td>
<td>Period 5</td>
<td>(60 Mins)</td>
</tr>
</tbody>
</table>

Individual timetables are organised over a 2 week period - Week 1 and Week 2.
Term dates and school transport

<table>
<thead>
<tr>
<th>School Terms</th>
<th>Open on morning of</th>
<th>Close on afternoon of</th>
</tr>
</thead>
<tbody>
<tr>
<td>Autumn 2020</td>
<td>3rd September 2020</td>
<td>18th December 2020</td>
</tr>
<tr>
<td>Spring 2021</td>
<td>4th January 2021</td>
<td>1st April 2021</td>
</tr>
<tr>
<td>Summer 2021</td>
<td>19th April 2021</td>
<td>16th July 2021</td>
</tr>
</tbody>
</table>

Half Term Holidays

<table>
<thead>
<tr>
<th>Term</th>
<th>Start on</th>
<th>End on</th>
</tr>
</thead>
<tbody>
<tr>
<td>Autumn 2020</td>
<td>26th October 2020</td>
<td>30th October 2020</td>
</tr>
<tr>
<td>Spring 2021</td>
<td>15th February 2021</td>
<td>19th February 2021</td>
</tr>
<tr>
<td>Summer 2021</td>
<td>31st May 2021</td>
<td>4th June 2021</td>
</tr>
</tbody>
</table>

Inset Days – Tuesday 1st September 2020, Wednesday 2nd September 2020 and Friday 23rd October 2020

Bank Holiday – Monday 3rd May 2021 and Monday 31st May 2021

TRANSPORT

Issues regarding school transport are dealt with by Buckinghamshire County Council (BCC) and you will have been contacted by them if transport is provided.

Parents and carers of students without transport provided by Buckinghamshire County Council have to make private arrangements for coach transport, however, public transport is available between High Wycombe and Marlow.

BUS PASSES

If your child has mislaid their pass they may be declined travel. In accordance with BCC procedures, the school can provide a temporary 5 day travel pass free of cost, which can be issued to your child immediately. Before issuing a temporary pass we will contact Amey Client Transport to verify that your child is eligible for a ticket. This 5 day period allows time for parents/carers to apply for and receive a replacement. Emergency tickets are not issued where a discretionary application has not been completed.

CATERING AT GMS

Impact Food trading as Innovate, provide a highly successful catering operation, on behalf of GMS, offering a wide range of healthy food options. They are committed to following the government’s guidelines on school meal provisions.

Breakfast is provided between 8.00 and 8.35am. At break time snacks and drinks are available and at lunchtime a full cafeteria system operates. A range of food is offered for sale including a different main meal every day. A choice of pasta, baked potato, sandwiches, paninis and salads are available. A range of healthy drinks can also be purchased.

Some children prefer to bring sandwiches and supplement them with items from the cafeteria. Provision is made for all food to be eaten in the designated dining areas. There is seating in the canteen as well as outside, where canopies provide protection against the weather. Children should not bring fizzy drinks, crisps, crisp type products, sweets, confectionary, chocolate or chocolate covered bars into school.

FRIENDS OF GREAT MARLOW

All parents and carers are automatically members of the FoGMS, which is very active in fundraising and promoting understanding and cooperation between home and school. The association has helped raise large sums of money to provide facilities and equipment that the school could not otherwise afford. FoGMS also arrange social and educational functions for parents, carers and staff throughout the year.

Friends of Great Marlow School regularly host social events, which is a good way for new parents and carers to meet other new parents and carers.

"The school canteen operates a cashless catering system. When you start school your thumbprint will be scanned and converted to a numerical code. This will allow you to purchase food when you have credit in your ParentPay® account."

"For lunch there is a salad bar, as well as a selection of hot meals, sandwiches, baguettes and pizza. Plus other healthy snacks and drinks. Something for everyone!"
Changes to the way students can make payments for meals

GMS operates a cashless catering system, as we find this provides a faster and better quality of service, and when combined with online payment via ParentPay® it reduces the need for students to bring cash into school. The system is biometric, so there is no need to carry a card as the system recognises the thumbpad of your child at the revalidation pay point and at the till. Actual thumb prints are not stored in the system – once registered the print is converted to a numerical system.

There are two methods of payment.

Either, coin and note payments in advance through a revalidation pay point located in the canteen. Or, secure online payments made using your credit or debit card through ParentPay®. Details regarding ParentPay® are enclosed in the admission pack and on the ParentPay website at www.parentpay.com. ParentPay® offers the freedom to make internet payments, safe in the knowledge that the technology uses the highest internet security available. Once registered a family will have a secure online account, which can be accessed with a unique user ID and password. ParentPay® holds an electronic record of your payments that can be viewed should you wish to do so. Your login details are sent out in September; online payments for school meals can be made from September onwards.

Should you have a strong objection to your child being registered, please contact us. We will be happy to discuss the matter and we will, of course, respect your wishes.

For the first week we suggest you send your child in with cash of approximately £3.50 per day if they wish to use the canteen, as it takes a few days to register your child onto the cashless system. The daily ‘spend limit’ programme into the system is £5 but this can be increased or decreased for an individual student by making a written request to the school's finance office. As a rough guide, average expenditure might be £1 at breakfast, £1.50 at break and £2/£2.50 at lunch.

GMS also has an online ParentPay® Shop which is accessible via the school website main page. You will be able to purchase a number of items for your son/daughter, and over time the number of items for sale will increase.

One of the main advantages of shopping this way is that purchases are possible without having to log into your ParentPay® account.

However please note, payment for trips cannot be done this way: parents and carers have to use the main ParentPay® website.

Communication and the school website

Our main means of communication with you will be by Groupcall Messenger and Xpressions. This service enables us to send letters, messages and school reports to you by email. Communication via text is done through the Xpressions app which is free to download and install. It comes with a host of extra features to help monitor the progress of your child/children in school. This ensures we can keep you informed in a speedy and efficient way.

The school website can be reached at www.gms.bucks.sch.uk and is unique to most other school sites which largely remain static. Our site prides itself on the fact it is constantly updated with posts and news throughout the school year. All school letters sent home can be viewed online and you can access most services via our main page. You will find details of forthcoming events, the school calendar and editions of The Voice, which is our half-termly school newsletter. The school website is a vital and valuable source of information that is updated regularly.

Keeping in touch with GMS

XPRESSIONS

Great Marlow School (GMS) believes parents and carers welcome timely and meaningful information about their child’s development and progress in order to help them to flourish. Therefore, we are delighted to inform you that we have a secure internet and app platform, called XPRESSIONS, that enables us to share detailed, accessible information about your child, where and when you desire it. Information available to view includes your child’s timetable; behaviour and achievement points; attendance; and punctuality record as well as notifications on when progress reports are emailed out. These are published at timely intervals and highlighted on the school calendar.

XPRESSIONS can be accessed via the internet or the app (this is our preferred method) and is available on both android and IOS devices. Details of how to access this setup are published on the school website under the Parent/Carers –> Groupcall Xpressions menu.

Please inform the school immediately if there are any changes to your child’s contact details, or log onto your account and make the alterations yourself. GMS will be notified of these changes remotely.

Changes to students’ details

It is important in the case of an emergency to be able to make immediate contact with parents or carers. Please let the school office know immediately of any change in address: home, work or mobile telephone numbers; e-mail address; or personal circumstances.

Contacting the school

If you have any concerns about your child’s welfare or education please do not hesitate to contact the school office, who will ensure that you speak to the correct person.

School closure arrangements

If we have to close the school for any reason a notice will be posted on the homepage of the website and a message will be sent out via ParentMail®. If there are heavy falls of snow we try to keep the school open, but we are dependent on school buses. We aim to make an early decision should the school have to be closed.

Punctuality

All students are expected to be outside their tutor room by 8.35am. Persistent lateness will be dealt with by form tutors in the first instance.

Students who arrive late must sign in at the main office and give a reason.

Promoting good attendance is a high priority for the school. In line with government policy, the school does not grant permission for children to go on holiday during term time, such absences will not be authorised by the school.

Absences from school

In the event of your child being ill, having a doctor’s or dentist appointment, or being unable to attend school for any other reason, parents and carers must telephone the school on the day of absence before 9.00am or email attendance@gms.bucks.sch.uk Please ensure you give your child’s full name, form and reason for absence, in order to help us make sure that our records are correct. On their return to school, students should bring with them a note, signed by parents or carers, with the reason for that absence.

Prolonged absences due to illness should be accompanied by a doctor’s certificate.

Asthma inhalers, Epi-Pens and all other medication

If a student needs to use either an asthma inhaler or an Epi-Pen a spare one should be provided, clearly marked with the student’s name, for the school nurse to use in the event of an emergency.

It is the responsibility of parents and carers to ensure the medication provided is not past their use-by-date.

What do I do if I feel ill at school?

“If you feel ill during the school day you will be treated by the school nurse.”

It is not acceptable for students to telephone parents or carers directly, or for students to be removed from the site without the permission of the school. If your child contacts you, it is essential that you telephone the school to discuss the matter. The school nurse will make contact if she feels that your child is not well enough to continue in school.

All students in Years 7 – 11 remain on site throughout the school day. The school is secured by gates that are closed at 8.35am. We also have CCTV cameras, which are situated in and around the site.
MOBILE PHONES & ELECTRONIC DEVICES
The school does not accept any responsibility for lost, stolen or damaged phones, iPods, or any other electronic equipment or valuables. Students should not use mobile phones during the day, this includes break and lunchtime. They should be switched off and out of sight. If a mobile phone is seen or heard, a member of staff will confiscate it and an adult will be required to collect it from the headteacher after school that day.

If any electronic devices are used during the school day without permission, they too will be confiscated and an adult will be required to collect it from the headteacher after school that day.

Students are responsible for their own possessions.

PERSONAL BELONGINGS
In PE lessons, and whenever else required, watches and money should be handed in for safe keeping. For extra-curricular sporting activities there are lockers in the Redgrave Sports Centre where your child can keep their personal belongings safe. No belongings are to be kept in these lockers overnight.

Students are responsible for their possessions. In games lessons, and whenever else required, watches and other valuables should be handed in for safe keeping.

LOCKERS
All students must carry their belongings in a suitable bag. Lockers are available priced at £30.00 (non-returnable). Students will have them for the duration of their time at GMS.

BICYCLES
The school has a designated area to lock and store bicycles at the front of the staff car park on the main school drive and adjacent to the Redgrave Sports Centre entrance. Students should ensure that all bicycles are locked securely in this area. Please note that GMS cannot be responsible for loss of or damage to bicycles or other property at school. For safety, we expect students to wear a helmet when cycling to and from school. Cycles must be properly lit for riding in the dark. Students must dismount when on school premises.

REWARD SYSTEM
Great Marlow School uses the SIMS rewards system. The system allows staff to award students achievement points frequently and consistently. The system is designed to encourage students to work hard and encourages them to instil a link between an outstanding piece of work, or exceptional contribution to the school community, and reward.

Departments award certificates at the end of each term in recognition of student effort.

On a weekly basis the headteacher meets with students who have been nominated by staff for a Headteacher’s Award.

The aim of the rewards is to encourage students to take an active part in all aspects of school life.

DETENTIONS
The school’s Behaviour Policy is designed to promote a well ordered, supportive environment that encourages courtesy, respect and consideration for the whole school community. In this way, the opportunity for each student to achieve his/her full potential can be realised.

We are very fortunate at Great Marlow that the behaviour and the self-discipline of most of the students is exceptionally good. We are all keen to see these standards maintained and, where possible, improved upon.

However, if a student fails to meet our standards on punctuality, homework, work in class, behaviour or appearance, a detention may be given at a time stated by the teacher or the form tutor. This can be at break, lunchtime or after school.

Parents and carers will always be notified, in writing or by telephone, of any after school detention. This is issued 24 hours in advance, in order that transport can be arranged, if necessary, by the parent/carer.

Rewards include:
• Certificates
• Letters/postcards home
• End of term department certificates
• Headteacher’s awards

Sanctions include:
• being asked to complete work again
• being removed from class
• having a letter sent home
• being given a detention
• being excluded from lessons
• loss of privileges

What do I do if I lose or find something?
“Lost property is handed in to the school nurse. If you lose something try looking for it yourself or ask your form tutor, before going to the school nurse.”

“Rewards and sanctions at GMS
No matter what your ability, if you work hard, are conscientious, produce a particularly good piece of work, or are helpful in some way - you will be rewarded.”

“Rewards and sanctions at GMS
Inappropriate behaviour at school and not adhering to the school’s Behaviour for Learning Policy will result in sanctions being given.”
LEARNING GUIDANCE AND SUPPORT

A number of student support officers, from an established pastoral team, work alongside the Directors of Learning, form tutors, teachers and other members of staff to ensure that opportunities are created, potential released and excellence achieved for all our students. We are proud of the way the collaboration provides a robust and comprehensive system for supporting learning through developing strong links with parents, carers and services in the local community. Where appropriate, additional interventions are sought and put in place to support students, as and when required.

A crucial part of the collaboration is carefully monitoring academic progress, so that parents and carers are accurately informed about their child’s progress in relation to targets. As academic progress is influenced by punctuality, attendance and uniform, the Behaviour for Learning Policy, embedded by all members of staff, is strengthened by the work of this group of staff members.

Hand in homework on time

Homework is a vital part of the curriculum. There is a clear link between the completion of homework and achievement, it is an integral part of the courses you study. Not only does it provide valuable practice of the topics being taught, but it allows your teacher to assess your understanding of those topics. Homework also helps you to develop essential skills.

You will receive homework from up to three subject areas, on average, each day and will be expected to spend at least 30 minutes on each subject.

Tasks include: extension tasks, research tasks, planning tasks, preparation for an assessment, preparation for a forthcoming lesson.”

The Behaviour for Learning Policy outlines the appropriate sanctions and rewards available to staff. GMS staff aim to recognise exceptional progress and effort, as well as address non-completion of homework.

The school operates a homework club, which is supervised by staff and is open until 16:00 in the Learning Resource Centre, Monday to Thursday. Homework tasks will be posted on the Show My Homework section of the website, which students access online. Staff inform students of the homework tasks to be completed in lessons. The school provides a planner in which students must record their homework. This is also used as a form of communication between school and home, which is why we ask parents/carers to check it on a regular basis and sign it weekly.

Will I have to do homework and how much should I expect?

“Homework is better done directly after school rather than later on, when you are tired and concentration levels fall.”

LEARNING RESOURCE CENTRE

The Learning Resource Centre (LRC) or library, provides information, support and equipment to students and staff across the school. The centre has 50 study places and contains at least 12,000 items including fiction and non-fiction books, academic magazines, daily newspapers, DVDs and PCs. The librarian and the student librarians help students find their way around the LRC, which has information on everything from spacecraft to Shakespeare and from football to films. Students will automatically become members of the library.

16:00 in the Learning Resource Centre, Monday to Thursday. Homework tasks will be expected to spend at least 30 minutes on each subject.

Students receive academic progress reports three times a year. The purpose of these reports is to inform parents and carers of student progress, to celebrate success and to support those who are having difficulties. It is also vital that you, as parents and carers, are aware of your child’s achievement/progress. We invite you to two parents’ evenings in Year 7, one in the autumn term and one in the summer term, where you can discuss progress. Bookings for these are managed via an online system. Parents and carers will receive guidance on this shortly before the first parents’ evening.

VIRTUAL LEARNING

“The school’s system for tracking and monitoring homework is Show My Homework.”

All homework activities are uploaded here for students, parents and carers to access, and students are expected to check it everyday. It is an intuitive platform, allowing teachers to include worksheets, research information and revision materials online for students to access from any internet enabled device. Students, parents and carers will be issued with their own login for Show My Homework in September.

The school uses Foldr to provide remote access to student’s school files when studying at home. This allows students to access files they have saved at school, or upload files from home to their school network area.

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WEBSITE

We encourage students to take care of their planners and award SIMs points to students who have the best-kept planners each term. If students lose their planners, they will be expected to purchase a replacement.

Should you have any concerns regarding homework, please contact your child’s form tutor or Director of Learning.

WHAT IS SHOW MY HOMEWORK AND FOLDR?

Parents’ evenings are a wonderful occasion and a chance for subject staff, parents, carers and students to discuss the progress being made in subject areas.

Homework, reports and parents’ evenings

REPORTS AND PARENTS’ EVENINGS

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LEARNING SUPPORT AND SPECIAL EDUCATION NEEDS
All students have access to the full curriculum.

The school has a Director of Learning: Inclusion and a Head of Learning Support who is responsible for the strategic development of the Special Educational Needs and Disability Policy (SEND) (also known as the Special Educational Needs Policy -SEN). GMS endeavours to raise the achievement of children with SEND. There is also a governor with designated responsibility for SEND. The Special Educational Needs and Disability Policy is available to parents and carers on request, or via the website.

EXTRA CURRICULAR
Great Marlow School offers a wide range of extra-curricular activities, from sports and dance, to art and music. Subject teachers will discuss these more with students when they start in September. We also offer the chance for students to take part in the Duke of Edinburgh awards scheme and Interact (part of the Rotary Club) in KS4 and KS5.

EDUCATIONAL VISITS
Great Marlow School has a strong commitment to the added value of learning beyond the school day and beyond the school premises. Each year the school arranges a number of activities that take place off the school site and/or out of school hours, which support the aims of the school. The variety of visits and experiences available may differ depending on the year group or the subjects being studied.

SCHOOL CURRICULUM AND ORGANISATION
Great Marlow School (GMS) has designed a curriculum that has been designed and honed to best meet the needs of all its learners.

The nine intake classes will be placed in three mixed-ability bands. Each band will form the basis of their teaching groups for the majority of their lessons. All classes will be mixed ability, except in English, maths and science, where the students may be set within a band.

A detailed Key Stage 3 curriculum has been designed to engage, stretch and challenge students of all abilities, as they gain a deeper understanding of all the secondary school subjects on offer. All students in Year 7 will learn one modern foreign language, either French or Spanish.

The core curriculum for students in Year 10 and 11 is as follows: GCSEs in English Language, English Literature, Mathematics, Science Trilogy (equivalent to two GCSEs); or Biology, Chemistry and Physics (equivalent to three GCSEs). In addition, four optional GCSE subjects are on offer for study. Students choose from the following list: Art, Business Studies, Citizenship and Politics, Computer Science, Drama, Food and Nutrition, French, Geography, Graphic Products, History, Information Technology, Media Studies, Music, PE, Religious Studies, Resistant Materials, Spanish, Statistics, Textiles, or Child Development. There are two compulsory non-examination subjects: Physical Education (PE), and Personal, Social and Health Education (PSHE).

CURRICULUM SUBJECTS
The subjects you will study in Year 7 are:

**English**  **Mathematics**
**Science**  **Geography**
**History**  **Physical Education**
**Music**  **Religious Education**
**Drama**  **Computer Science**
**Art & Design**  **Technology**
**French or Spanish**
**Citizenship and PSHE**

**PHYSICAL EDUCATION**
At GMS all students are expected to wear the appropriate kit for the curriculum of the sport being taught. It is very important that all sports kit is clearly labelled with the student’s name.

**MATHEMATICS**
Students will be expected to have their pencil case with them in all maths lessons containing the basic equipment listed on Page 13.

**ENGLISH**
Students will be expected to have their pencil case with them in every English lesson. In addition, they will need a dictionary, thesaurus, reading book and a dark green pen for peer marking and ‘make a difference’ sessions.

**TECHNOLOGY**
In order to protect clothing, during practical lessons students are provided with aprons.

**ART**
All students are expected to have the basic equipment plus a 4B, 2B and H pencil, a set of watercolours, a black fineliner and a size 8 detail brush. They will also be required to purchase an A5 black hardback sketchbook available from the Art Department for £3.50. Protective clothing is supplied for some lessons, but your child can bring in a painting overall with their name on, if they wish to.

**BASIC EQUIPMENT FOR YOUR PENCIL CASE INCLUDES:**

- 30cm ruler
- black or blue pen
- green pen
- highlighter pen
- HB pencil and sharpener
- protractor
- calculator (Casio fx85gt)
- compass
- eraser
- glue stick
- safety scissors
- set of colouring pencils
- 30cm ruler
- pair of compasses
- pencil and sharpener
- whiteboard marker pen

Students should have all the basic equipment with them for all their lessons.

**WHAT SUBJECTS WILL I STUDY IN YEAR 7?**
What sports can I do at Great Marlow?

Outstanding individual athletes or sports teams have the opportunity of representing the school, district, county and even national teams. If a student is selected to represent the school, it is expected to be his/her first commitment.

Can I continue with my music lessons?

SCHOOL UNIFORM

All students in Year 7 to 11 are required to wear school uniform. Details of the uniform are shown below. The majority of the items are widely available in high street shops and other retail outlets plus Sportcrest, High Wycombe and Hawkinsport, Bourne End. Assistance may be available to help with uniform costs for children in receipt of free school meals. Further details are available from the school.

All students are expected to wear school uniform and maintain a clean and tidy appearance.

All students are required to have the proper kit in school for PE.

The wearing of make-up is not encouraged. Minimal make-up with a skin tone foundation will be accepted but students will be asked to remove excess make-up if worn.

It is not acceptable for students to adapt their general appearance to follow certain fashions of the day.

HAIR

Extremes of style and colour are not acceptable.

Tramlines/designs are not acceptable in hairstyles.

Check with form tutors if in doubt.

JEWELLERY

The only items of jewellery acceptable are:

- a small, plain single stud in each ear (to be removed for games)
- a plain, simple ring (to be removed for games and design & technology)
- watch

Students are responsible for the security of their own jewellery.

OTHER VISIBLE BODY PIERCINGS ARE NOT PERMITTED

GIRLS’ UNIFORM

COMPULSORY – Girls' skirts must be of the specific style specified and are available from Hawkinsport, Bourne End (see order form enclosed). No other styles are permissible. Appropriate trousers can be purchased elsewhere but must be bootleg style.

SKIRT - Black, twin inverted pleats - front and back, side zipper pocket and school crest embroidered below the waistband.

TROUSERS - Black straight style with mock front pockets - 3 lengths available.

SHIRT - Plain white shirt and school tie. Shirts should be tucked in at all times.

TIE - A school crested tie. The school logo should be visible on the tie at all times.

JUMPER - Plain black “V” neck long sleeved jumper (optional). Cardigans are not allowed. **Hoodies are not allowed at all.**

SOCKS - Plain dark colour. Natural or black tights.

SHOES - Plain black leather shoes with low solid heels. (Trainers, plimsolls, stiletto heels, open sandals or backless shoes are not suitable for school.)

BLAZER - Black with the school badge on the breast pocket.

BELT - Black, in a simple, plain style.

COAT - During the winter students should have a dark winter coat to wear.

HATS - A hat for warmth in winter, or for sun protection in summer, is permitted, but they must not be worn indoors.

INSTRUMENTAL LESSONS

There are visiting instrumental teachers for electric guitar, voice, drums, piano, keyboard, flute, clarinet, saxophone, trumpet, horn, trombone and violin. Lessons take place during school time on a rota system and cost approximately £20 per half hour for an individual lesson. Parents or carers interested in their child learning a new instrument, or continuing with an existing instrument, should complete the music form and return it to the school. The school does not accept responsibility for musical instruments brought on to school premises.

### PHYSICAL EDUCATION

“The following list shows a wide range of sports in which you may take part during your lesson times or as an extra-curricular activity”:

- aerobics
- athletics
- tennis
- gymnastics
- hockey
- rugby
- rowing
- cycling
- football
- badminton
- rounders
- dance
- netball
- cross country
- cricket
- table tennis
- fitness
- volleyball
- softball
- orienteering
- handball
- rugby league

School ties should be purchased in the house colour that your child will be allocated.
BOYS’ UNIFORM

TRousers - Black. (They must be worn at the waist with no underwear visible.)
Shirt - Plain white. (Shirts should be tucked in at all times, top buttons should be done up, and garments worn under them should not be visible.)
Tie - School crested tie. The school logo should be visible on the tie at all times.
Jumper - Plain black V neck long sleeved (optional). Sweatshirts and hooded tops are not to be worn at all.
Socks - Plain dark colour.
Shoes - Plain black leather. (Trainers, trainer style footwear or plimsolls are not suitable for school.)
Blazer - Black with the school badge on the breast pocket.
Belt - Black, in a simple, plain style.
Hats - A hat for warmth in winter or for sun protection in summer is permitted, but they must not be worn indoors.

SUMMER UNIFORM

Following consultation with parents and carers, it has been agreed that during very hot weather, ties and blazers need not be worn. This is at the discretion of the school and communicated via form tutors.

PHYSICAL EDUCATION KIT

BOYS

COMPULSORY
Red polo shirt or red rugby shirt
Black shorts
Red football socks/white sports socks
Sports trainers (not plimsolls)

GIRLS

Red polo shirt
Black skirt
Red football socks/white sports socks
Sports trainers (not plimsolls)

OPTIONAL BUT RECOMMENDED
GMS red rain jacket
Black tracksuit bottoms
Red or black baselayer
Football/rugby boots
Gum shields for rugby and hockey
Shin pads for football and hockey
Red PE jumper

GMS red rain jacket
Black tracksuit bottoms
GMS black sports leggings
Red or black baselayer
Gum shields for rugby and hockey
Shin pads for football and hockey
Red PE jumper

The suppliers of Great Marlow School uniform are Hawkinsport, in Bourne End and Sportcrest, in High Wycombe.

Hawkinsport: 01628 819242 - http://www.hawkinsport.co.uk
OR
Sportcrest High Wycombe: 01494 534741 - http://www.sportcrest.co.uk