



**HEADTEACHER:** Mr K Ford

**DEPUTY HEADTEACHERS**

Mr G Pendlebury

Mr N Maguire

19<sup>th</sup> April 2020

KFO/ALLYRS

Dear Parents, Carers and Students

### **Setting of work in Years 7, 8, 9, 10 and 12**

As I am sure you are fully aware, the government has yet to advise schools on when students will return to school, so we will continue to set work online for students to complete at home as we did prior to the Easter holiday, for years 7, 8, 9, 10 and 12.

At the end of the first week of the summer term, on Friday 24<sup>th</sup> April, the parents/ carers of students in these year groups will receive an information pack from their Director of Learning. The pack will provide a content overview of topics to be covered in each subject area, an update on the approaches to learning and teaching, along with details of assessments to be undertaken and submitted via the online platform - Show My Homework (SMHW).

### **Work for Years 11 and 13**

**Year 11:** As highlighted in the communication to parents/ carers and students of Year 11, distributed on Friday 17<sup>th</sup> April, during the summer term we will be introducing some individual research and project work to support students in their transition from Year 11 into the next stage of their learning, whether it be in the sixth form, college or on a work-based learning apprenticeship. Further information about this will come from Miss Tuddenham, the Director of Learning for Year 11, on Friday 24<sup>th</sup> April.

**Year 13:** As highlighted to parents/ carers and students of Year 13, in the communication distributed on Friday 17<sup>th</sup> April, to specifically support students in their transition from sixth form, whether it be university, apprenticeship or employment, further information will be sent out on Friday 24<sup>th</sup> April detailing suggestions for individual research and project assignments.

Students in Year 13 studying for BTEC Public Services, BTEC Travel and Tourism, BTEC Sport and BTEC Creative Media, must follow the guidance of their teachers in relation to the completing and submitting of work.

Students enrolled on the NCFE CACHE Technical Diploma in Childcare and Education, must complete all units of work, in order to meet the criteria for the final grade.

### **Communication**

- **All concerns regarding the amount, or type, of work being set should be communicated, in the first instance, directly to the subject teacher.**
- **If as a parent or carer you feel that you need further information, or clarification, regarding a subject based issue, then please contact the Head of Department for that subject area.**

- To communicate a more general issue, please contact the Director of Learning for that year group.
- More general school issues can be communicated to– [info@gms.bucks.sch.uk](mailto:info@gms.bucks.sch.uk)

Below is a summary of information regarding the setting of work on SMHW, originally communicated on 24<sup>th</sup> March 2020.

#### **Setting of work – students**

- All work, with accompanying worksheets and/or links, will be uploaded onto SMHW by 9am every day.
- Form a habit of logging onto SMHW to access your work as if it were a school day: progress through each assignment in lesson order. We understand this is a different way of learning, but it is beneficial to have an orderly structure to every day.
- Work should be completed in your normal workbook or folders. If you do not have these at home, please complete on paper, or as a word document. All work, as far as possible, should be sent to staff via SMHW. If that proves difficult upload it to your area on the shared drive using Foldr.
- Title and date work as you would in a lesson.
- The working environment should be conducive to quiet study; if possible find a quiet place in the house where you can concentrate.
- It may prove difficult to sustain five hours of individual work a day, between 9am and 3pm, so have realistic expectations of yourself.
- **If you need to communicate an issue, or have a question for a member of staff, please use your school email address to correspond with the subject teacher, via their school email address.**

#### **Setting of work – parents/ carers**

- Staff will set work on Show My Homework.
- Work will be set by 9am each day for all lessons scheduled that day.
- Where possible, please provide a specific area for your son/ daughter to work in.
- Teachers will aim to use a variety of activities to engage students. However, this is a different way of teaching and learning, so please be realistic in your expectations - five hours of continuous study, from 9am to 3pm, may be difficult for your son or daughter to sustain.
- If there is an issue, or question, please communicate directly with the class teacher yourself, or encourage your child to do so. **Students must use their school email addresses when contacting a member of staff.**

Yours faithfully

Mr Kevin Ford  
Headteacher