

HEADTEACHER: Mr K Ford
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5<sup>th</sup> January 2018

Dear Parent / Carer

This is a reminder that you can make Twilight appointments with Mr Ross from the 8<sup>th</sup> January 2018 from 5pm for the following dates:

Tuesday 16<sup>th</sup> January 2018 Monday 22<sup>nd</sup> January 2018 (Mrs Todd SENCO is available if requested)

If you wish to make an appointment, please use the Parents' Evening system, if you would like Mrs Todd at the meeting, please request this in the notes next to your name.

If you cannot make an appointment, then please email me direct for another suitable time. I will endeavour to see all parents that wish to see me.

It is expected that your child attends in full school uniform. The twilights are there to discuss anything about your child's learning.

Yours faithfully

Mr S Ross Director of Learning KS3





