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2nd July 2014

Dear Student

Thank you for your application to Great Marlow School Sixth Form. You will by now have completed all of your examinations and be enjoying your summer holidays.

Enclosed in this pack is essential information regarding your enrolment with us in September. Please read it carefully and share the information with your parents/ carer, particularly rules regarding uniform and attendance.

ENROLMENT TIMES FOR GREAT MARLOW SCHOOL INTERNAL STUDENTS	
NAME	DATE AND TIME
SURNAME BEGINNING A-D	THURSDAY 4 th SEPTEMBER 9.00AM - 10.00AM
SURNAME BEGINNING E-G	THURSDAY 4 th SEPTEMBER 10.00AM - 11.00AM
SURNAME BEGINNING H-J	THURSDAY 4 th SEPTEMBER 11.30AM - 12.30PM
SURNAME BEGINNING K-N	THURSDAY 4 th SEPTEMBER 12.30PM - 1.20PM
SURNAME BEGINNING O-R	THURSDAY 4 th SEPTEMBER 2PM - 3PM
SURNAME BEGINNING S-Z	FRIDAY 5 th SEPTEMBER 9AM - 10AM

If you do not attend induction at this time, you may jeopardise your chance for a place on the course of your choice.

If you wish to change your choices, you can do this at enrolment but where classes are full, priority will be given to students who originally selected them on their application form. Please consult the Sixth Form handbook on our website to check that your results meet the entry criteria for each chosen subject.

A reminder of key dates:

- **Thursday 21st August** – GCSE results day. School will be open 9.30am – 11.30am. Key members of staff will be present to assist with post-16 decisions.
- **Thursday 4th September & Friday 5th September** – Year 12 enrolment. Please see above for your allocated time. Enrolment will take place in the Sixth Form Study Area. Please remember to bring your results paperwork and cheques/cash.
- **Monday 8th September** – term starts for all Year 12 & 13 students. There will be a Year 12 induction morning starting in the Hall on Monday 8th September 2014 from 9.00am. It is compulsory to attend.



In order to complete enrolment, you will need to bring 2 separate cheques, or cash, for the sums of £25 (refundable book deposit) and £15 (non-refundable Common Room fee). Both are to be made payable to Great Marlow School. You will not be enrolled as a student at Great Marlow School Sixth Form until this money has been submitted.

We look forward to seeing you on results day and welcoming you to Great Marlow Sixth Form this September.

Please do not hesitate to contact us should you have any questions in the meantime.

Yours faithfully



Mr O Hollyman
Head of 6th Form



Miss A Jones
Assistant Head of 6th Form