



Great Marlow School

A Specialist Academy

Gift Aid..... Can you help?

Every penny counts. Great Marlow School loses out every year in claiming 25p of every £1 donated by Parents.

NOW IS THE TIME TO CHANGE

If you complete a Gift Aid form we can claim back an extra 25p in every pound that you donate to us over the year.



Make a Difference!

All we need is your name, address and confirmation that you are a taxpayer and we will do the rest.

GREAT MARLOW SCHOOL FUND
HMRC CHARITIES REF: XT 15517

How to make a donation using Gift Aid....

In order to make a Gift Aid donation you will need to make a Gift Aid Declaration. By completing this leaflet, Great Marlow School can cover every gift made to the school for whatever period you choose, and can cover gifts you have already made and/or gifts you make in the future.

A Gift Aid Declaration must include the following information:

- *Your Full name*
- *Your home address*
- *Details of your donation*
- *Amount*
- *Frequency of donation*
- *Commencement date*
- *Termination date*
- *Your Bank/Building Society details*

If you pay income tax at the higher rate, you must include all your Gift Aid donations on your Self-Assessment Tax Return if you want to receive the additional tax relief due to you.

Please notify the school if you:

- *Wish to cancel this declaration*
- *Change your name or home address*
- *No longer pay sufficient tax on your income/capital gains*

The Gift Aids scheme is for gifts of money by individuals who pay UK tax. Gift Aid donations are regarded as having basic rate tax deducted by the donor. Charities take your donation - which is the money you have already paid tax on - and reclaim the basic rate tax from HM Revenue & Customs (HMRC) on its "gross" equivalent - the amount before basic rate tax was deducted.

Thank you for your support.

GREAT MARLOW SCHOOL FUND
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GREAT MARLOW SCHOOL GIFT AID DECLARATION

Please complete the form below and return to the school as soon as possible. The school will acknowledge your contribution and forward the form to your Bank/Building Society. Thank you very much for your help.

STANDING ORDER MANDATE

To: _____ (Bank/Building Society)

A/C Name: _____ A/C No:

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Sort Code:

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Please set up the following Standing Order and debit my/our account accordingly.

Please pay: Great Marlow School Fund at Lloyds TSB Bank PLC, Marlow Branch
A/C No. 01456138, Sort Code: 30-95-36

£

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Amount in Words

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I am a UK Tax Payer.

- * MONTHLY On the first day of each calendar month
- * TERMMLY On the first day of September/January/April
- * YEARLY On the first day of April

Commencing now *until
 *until further notice

I do not want to make a regular donation but would like:

- * All gifts of money that I make today and in the future to be eligible for Gift Aid donations.
- * All gifts of money that I have made in the past 4 years and all future gifts of money that I make from the date of this declaration to be eligible for Gift Aid donations.

**delete as appropriate*

Signed: _____ Date: _____

Mr/Mrs/Ms _____ Forename: _____

Surname: _____

Home Address: _____

_____ Post Code: _____

Pupil Name: _____ Form: _____

FOR SCHOOL USE ONLY Date Received:

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Acknowledgement Sent:

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