



HEADTEACHER: Mr K Ford

Vision Statement

To ensure that, 'Great Marlow School is a high-quality learning environment, which inspires students, staff and the community to be compassionate, successful and resilient contributors to a better society.'

A school where 'Opportunities are Created, Potential is Realised, Excellence is Achieved'.

17th September 2021

Dear Parents/ Carers

Parents/ Carers Trustee Vacancy

There is currently a vacancy for a Parent Trustee on the Great Marlow School Board.

This is an exciting opportunity to make a difference by working with a team of friendly, committed and community minded people, who are passionate about Great Marlow School. We are a culturally diverse board, with a range of skills and experiences; every Trustee volunteer works with others to benefit the school and the community it serves. We drive an equal opportunity and inclusiveness agenda, in line with our school policies.

The Board of Trustees has a strategic rather than operational role. The board have the following key functions:

- They work with the Headteacher to agree the ethos and strategic direction of the school.
- They hold the leadership team to account for ensuring it works efficiently and effectively towards achieving its vision.
- They oversee the financial performance of the school and make sure the money is well spent.
- They support and constructively challenge the Leadership team to ensure accountability and compliance, achieved by building up a thorough knowledge of the school and its community.

Trustees need to:

- be enthusiastic and committed and passionate about the school
- adhere to the Nolan principles of public life including integrity, confidentiality, objectivity, accountability, openness and honesty
- be able to work as part of a team and build relationships with a range of people
- be able to question and to make connections between different types of information

All Trustees are expected to be able to read straightforward budget reports and data on school standards.

The Board has recently carried out a skills analysis and, as a result, has identified a need to have expertise in the following areas, to enhance governance:

- Professional Accountancy
- Professional Senior HR
- Professional Legal

If you are someone with the required experience, would you consider applying? However, if you don't have experience in these areas but believe you can bring other skills and knowledge, do please put yourself forward.

We expect Trustees to:

- take part in up to two meetings of the full governing body each term
- sit on at least one committee and attend the meetings: one or two each term
- visit the school formally for monitoring purposes at least once a term
- visit the school informally at least twice a year
- commit to pre-reading to prepare for each meeting
- commit to attend training courses including Trustee Induction
- perform additional research

In return, our Board of Trustees commits to:

- provide you with a structured induction
- provide access to quality training
- provide you with an experienced Trustee as mentor

[If you are interested in becoming a Trustee please complete the nomination form via this link.](#) The form asks all nominees to complete a description of themselves, including why they would like to become a Trustee and what value they believe they can add to the school. This should be no more than 500 words and will be used in the event that an election is required. Please note this information will be distributed to all parents/ carers as part of the election process, should an election be required. The deadline for nominations is Wednesday 6th October 2021 at 3.00pm.

If you would like to find out more about school governance and the role of a Trustee please email me, Sally Brooks, Chair of Trustees at chairgov@gms.bucks.sch.uk with your contact details and I will arrange a time to discuss further.

Yours faithfully



Sally Brooks
Chair of Trustees