



HEADTEACHER: Mr K Ford

DEPUTY HEADTEACHERS

Mr G Pendlebury

Mr N Maguire (Acting)

9th September 2016

Dear Parents/Carers,

Vacancies for Parent Governors

There are currently two vacancies for Parent Governors on our Governing Body.

This is an exciting opportunity to really help make a difference working with a team of friendly, committed and community minded people who are passionate about Great Marlow School.

The Governing body work with the Headteacher and are responsible for ensuring the clarity of vision, ethos and strategic direction of the school and ensuring it works efficiently and effectively towards achieving this vision. They do this by building a thorough knowledge of the school and its community, by both supporting and constructively challenging the Leadership team and ensuring accountability and compliance. The governing body of our school is made up of parent governors, staff governors, and community governors.

Governors need not be experts in the field of education. What they do need is an interest in the school and in the welfare of our students and have the time and willingness to get involved.

They need to be:

- enthusiastic and committed
- able to build relationships with a range of people
- able to work as part of team,
- able to question and to make connections between different types of information.

All governors are expected to be able to read straightforward budget reports and data on school standards.

The Governing Body has recently carried out a skills analysis and as a result, has identified a need to enhance governance in the following skills:

- Marketing
- Financial Leadership of large organisations /Accountancy
- Strategic development for large organisations
- Legal.

If you are someone with the required experience, would you consider applying? However, if you don't have experience in these particular areas but think you can bring other skills and knowledge, do please put yourself forward.

We expect governors to:

- take part in one to two meetings of the full governing body each term
- sit on at least two committees and attend the meetings which are one or two each term
- visit the school formally for monitoring purposes at least once a year
- visit the school informally at least twice a year
- commit to pre-reading to prepare for each meeting
- commit to attend training courses including Governor Induction, perform additional research and monitoring in school as required.

In return, our governing body commits to:

- provide you with a structured induction
- provide access to quality training via Bucks Learning Trust and provide you with an experienced governor as mentor.

If you are interested in becoming a governor please return the nomination form below to the School Business Manager, Mr M Ballard by Friday 30th September 2016. Candidates should also include a description of themselves, similar to a pen portrait, in no more than 500 words.

If you would like to find out more about how you can contribute to governance at our school, please email Liz Phillips at the school (ephillips1@bucksghl.org.uk) with your contact details and she will pass your details on to me and I will arrange a time to discuss further.

Yours sincerely



Ms S Brooks
Chair of Governors

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To: Chair of Governors, Great Marlow School

NOMINATION FOR PARENT GOVERNOR ELECTION - Autumn 2016

I wish to stand as a Parent Governor.

Name Signature.....

Name, class and year of child(ren).....

Date.....

Contact telephone number..... Email.....

Candidates are asked to attach a description of themselves, similar to a pen portrait, in no more than 500 words, to be circulated to parents if a ballot is necessary.